

# Midd-West School Board

Meeting date: **Monday, May 06, 2013**    **Started: 7:33 PM**    **Ended: 8:57 PM**

Location: Midd-West High School-Library

Purpose/Notes: An Executive Session will be held at 6:30 p.m. followed by the Regular Meeting

Chaired by: Mr. Victor L. Abate

Minutes rec. by: Ms. Lynn Y. Naugle

## Attendance:

**Present:** Mr. Victor L. Abate, Atty. Orris C. Knepp, III., Mrs. Nancy O. Kroh, Ms. Lynn Y. Naugle, Mr. Corey L. Smith, Mrs. Daphne D. Snook, Mr. Ronald E. Wilson

**Regrets:**

**Absent:** Mr. Ronald L. Hoffman, Mr. Shawn A. Sassaman

**Late:**

## Guests:

Mrs. Terry D. Arbogast (absent), Mr. Dane S. Aucker (present), Mr. M. Richard Aucker (present), Mr. James H. Aurand (present), Miss MiKayla Beiler (present), Mr. James C. Edmiston (absent), Master Kurt Eisele (present), Dr. David R. Fassett (present), Mrs. Allyson Folk (absent), Mr. Ernest Foreman (absent), Mr. David P. Harrison (present), Mrs. Deanna Harvey (present), Ms. Cynthia L. Hutchinson (present), Mrs. Dana J. Kemberling (present), Master Benjamin Lizardi (present), Mrs. Ann M. Murray (absent), Mr. Gary Narehood (present), Mrs. Lisa Nesbit (present), Miss Jessica Portzline (absent), Mrs. Beth A. Rearick (present), Mrs. Donna M. Samuelson (absent), Mrs. Bree A. Solomon (absent), Mrs. Nicole A. Stauffer (absent), Mr. Gary L. Thomas (present), Mr. Todd R. VanKirk (present), Miss Madison Wenrich (present)

## Meeting Documents:

(no documents)

## Meeting Minutes:

### A. Opening Ceremonies

#### A.1. Call to Order

Mr. Victor L. Abate

##### Minutes:

Mr. Abate called the meeting to order at 7:33 p.m. and announced that the Board had met in Executive Session after the April 22, 2013 meeting to discuss the modular classroom contract. Mr. Abate also announced an Executive Session prior to tonight's meeting for the purpose of legal and personnel matters. Mr. Abate informed those present that the Personnel items concerning Extended School Year (ESY) instructors and instructional assistants are being removed from the agenda.

**Status:** Completed

#### A.2. Roll Call

Ms. Lynn Y. Naugle

**Status:** Completed

#### A.3. Superintendent's Report

Dr. Wesley L. Knapp

##### Minutes:

Dr. Knapp reported that he attended the Juniata County School District Board meeting at which the football co-operative between Juniata County and Midd-West was approved. Juniata County School District also approved to continue to study the option of sending students to the SUN ATI, which the Joint Operating Committee would have to approve. The addition of Juniata County students would increase tuition revenue and lower costs to the current SUN districts.

Dr. Knapp announced that Midd-West School District will be hosting a Communities That Care Meeting on Monday, May 13, 2013, at which the creation of a Coalition for Kids initiative would be discussed - the

organization is currently seeking grant funding for the project. Dr. Knapp invited all those present to attend. Dr. Knapp reported that approximately twenty (20) applications were received for the Middleburg Elementary Principal position. Applications will be screened and interviews set up in the near future.

**Status:** Completed

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#### **A.4. Scheduled Speakers**

Mr. Victor L. Abate

There were no scheduled speakers.

**Status:** Completed

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#### **A.5. Curriculum, Instruction & Technology**

Mrs. Daphne D. Snook

##### **Minutes:**

Mrs. Snook reported that the 1-to-1 laptop program was moving forward with tonight's approval of the Apple lease which will allow the order to be placed and professional development to be scheduled. Mrs. Snook also reported that PSSA testing is complete, Keystone Exams would be administered over the next two weeks, and all 16 students who took the NOCTI tests scored competent or advanced. Midd-West students also attended the Technology Student Association State Conference for the first time placing fourth place in the architecture competition and second place in the Reflex-Deflex Bow Design competition.

Mrs. Snook provided the Board members with the updated Literacy Initiative Timeline and reviewed the MWSD Team Wiki which contains up-to-date curriculum council information, as well as historical information from all curriculum council meetings. Mrs. Snook informed the Board that Lewisburg Area School District visited Midd-West to observe the intermediate writer's workshop program in action; she indicated that Milton Area School District is also interested in observing the writer's workshop program. Mrs. Snook also informed the Board that fourth and fifth grade level meetings were held to plan and discuss moving toward the reading workshop program. Remaining grade level meetings are scheduled for the near future.

**Status:** Completed

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##### **A.5.a. Senior Class Trip**

Senior class members, MiKayla Bieler, Madison Wenrich and Kurt Eisele, presented a review of the Senior Class Trip to Boston and thanked the Board for supporting the trip.

##### **Documents:**

- 2013 Boston Class Trip Review Presentation.pptx

**Status:** Completed

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##### **A.5.b. Outdoor Education Presentation**

Mr. Wetzel and Mr. Harrison provided the Board with a timeline for Outdoor Ed planning and the daily schedule. They also presented a program that is shown to parents which reviews the Outdoor Ed activities in which the students participate.

**Status:** Completed

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#### **A.6. Business & Fiscal**

Ms. Lynn Y. Naugle

##### **Minutes:**

Ms. Naugle reported that the State Audit Review for fiscal years 2009, 2010, 2011, & 2012 was complete. There were no financial findings, but there was a certification finding which indicated a professional's certificate had lapsed. The District disagreed with the finding, citing the fact that the correct information had been submitted to PDE within the deadline. PDE will make the final determination regarding penalties, if any.

Ms. Naugle updated the Board with additional decreases in the budget totaling \$174,000 - the cuts were due to a lower bid price on fuel oil and the reduction of staff due to retirements and reassignments. The proposed budget will be voted on on May 20th with the final budget vote on June 24th.

**Status:** Completed

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#### **A.7. Student Athletic Activities**

No report

**Status:** Completed

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### **A.8. Food Service Operations**

No report

**Status:** Completed

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### **A.9. Maintenance & Facilities**

#### **Report:**

Mr. Thomas provided the Board with a Maintenance Report and informed the Board that remediation work on the high school fields and grounds has begun and dead trees will be replaced under warranty. Concerning the Middleburg Elementary project, Mr. Thomas reported that the gym, which is the greatest area of concern, has been painted, terrazzo is 90% poured, VCT flooring is complete in only 5 rooms while other rooms are still being prepped.

#### **Documents:**

- 050613 MAINTENANCE REPORT A.pdf

**Status:** Completed

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### **A.10. Student Report**

Master Benjamin Lizardi

Benjamin Lizardi presented the Student Report which included a review of academic and extra-curricular activities and a feature on the Library Club.

#### **Documents:**

- 050613 Student Report.pptx

**Status:** Completed

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### **A.11. Public Comment on Agenda Items**

Mr. Victor L. Abate

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 PM, the day of the Board Meeting at (570) 837-0046 Ext 1100.

#### **Minutes:**

There were no public comments.

**Status:** Completed

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## **B. Action Items**

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### **B.1. Consent Agenda**

Mrs. Dana J. Kemberling

Approval is recommended of the Consent Agenda, which includes the Minutes from the April 22, 2013, Regular Meeting, Middlecreek Area Community Center transportation request, and a bus driver approval.

#### **Minutes:**

Yes: Abate, Aucker, Aurand, Kemberling, Kroh, Smith, and Wilson

No: None

Abstain: None

Absent: Hoffman and Sassaman

**Resolution #:** 050613-01

**Moved by:** Mr. Corey L. Smith

**Seconded by:** Mr. Ronald E. Wilson

**Status:** Carried

**Vote:** 7-0-0-2

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**B.1.a. Approval of Minutes - April 22, 2013 Regular Meeting**

Approval is recommended of the Minutes from Midd-West School District Board of Directors Regular Meeting on April 22, 2013.

**Status:** Completed

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**B.1.b. MACC - Summer Transportation Request**

Approval is recommended of the request from the Middlecreek Area Community Center to permit use of Narehood Transportation LLC buses for summer field trips at no cost to the District.

**Status:** Completed

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**B.1.c. Bus Driver**

Approval is recommended for the following individual as a bus driver for the 2012-2013 school year:

Jeffrey C. Wray - Narehood Transportation LLC

**Status:** Completed

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**B.2. Business & Fiscal**

Mrs. Dana J. Kemberling

**Status:** Completed

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**B.2.a. Sale of Modular Classroom**

Approval is recommended to authorize the Superintendent to accept the offer from Central Columbia School District to purchase 11 modular classrooms for \$15,000.00. Central Columbia School District is responsible for disassembling the units, preparing for and transport of the units.

**Minutes:**

Yes: Abate, Aucker, Aurand, Kemberling, Kroh, Smith, and Wilson

No: None

Abstain: None

Absent: Hoffman and Sassaman

**Resolution #:** 050613-02

**Moved by:** Mrs. Nancy O. Kroh

**Seconded by:** Mr. M. Richard Aucker

**Status:** Carried

**Vote:** 7-0-0-2

**Documents:**

- MODULAR CLASSROOMS AGREEMENT OF SALE.pdf
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**B.2.b. West Snyder Elementary School - Door Hardware Purchase**

Approval is recommended to purchase additional door hardware from A.G. Mauro Co. for West Snyder Elementary School at a cost of \$4,930.00 from the Capital Reserve Fund. District maintenance personnel will install the hardware.

**Minutes:**

Yes: Abate, Aucker, Aurand, Kemberling, Kroh, Smith, and Wilson

No: None

Abstain: None

Absent: Hoffman and Sassaman

**Resolution #:** 050613-03

**Moved by:** Mr. Corey L. Smith

**Seconded by:** Mr. James H. Aurand

**Status:** Carried

**Vote:** 7-0-0-2

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**B.2.c. West Snyder Elementary School - Security Card Access System**

Approval is recommended to contract with Seimens Industries, Inc., to provide a security card reader access system at West Snyder Elementary School under the PA State CoStars pricing in the amount of \$13,112.00 from the Capital Reserve Fund.

**Minutes:**

Yes: Abate, Aucker, Aurand, Kemberling, Kroh, Smith, and Wilson

No: None

Abstain: None

Absent: Hoffman and Sassaman

**Resolution #:** 050613-04

**Moved by:** Mr. James H. Aurand

**Seconded by:** Mr. M. Richard Aucker

**Status:** Carried

**Vote:** 7-0-0-2

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**B.2.d. 2013-2014 Breakfast and Lunch Prices**

Approval is recommended for the 2013-2014 school breakfast and lunch prices as follows:

Breakfast - All Schools - \$1.35

Elementary Lunch - \$2.00

Middle School Lunch (through 8th Grade) - \$2.10

High School Lunch - \$2.25

Adult Lunch - \$3.40 with milk; \$3.15 without milk

{All lunch prices have been increased by \$0.05, breakfast remains unchanged}

**Minutes:**

Yes: Abate, Aucker, Aurand, Kemberling, Kroh, Smith, and Wilson

No: None

Abstain: None

Absent: Hoffman and Sassaman

**Resolution #:** 050613-05

**Moved by:** Mr. Ronald E. Wilson

**Seconded by:** Mrs. Nancy O. Kroh

**Status:** Carried

**Vote:** 7-0-0-2

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**B.2.e. Apple Inc. Lease**

Approval is recommended of the five (5) year lease between Apple Inc. and the Midd-West School District at a total cost to the District of \$945,088.01 to be paid on the following schedule:

Year 1 \$250,000.00

Year 2 \$173,772.01

Year 3 \$173,772.01

Year 4 \$173,772.01

Year 5 \$173,772.01

**Minutes:**

Yes: Abate, Aucker, Aurand, Kemberling, Kroh, Smith, and Wilson

No: None

Abstain: None

Absent: Hoffman and Sassaman

**Resolution #:** 050613-06

**Moved by:** Mr. Corey L. Smith

**Seconded by:** Mr. M. Richard Aucker

**Status:** Carried

**Vote:** 7-0-0-2

**Documents:**

- Midd-West School Corporation PUB12137 Docs.pdf

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### **B.3. Policy and Programs**

Mr. James H. Aurand

Approval is recommended of the Policy and Program items which include the Memorandum of Understanding with Susquehanna Valley Women in Transition to provide Educational Outreach Programs and Revised Policy 452 - Blood Borne Pathogens-Exposure Control Program on second and final reading.

**Minutes:**

Yes: Abate, Aucker, Aurand, Kemberling, Kroh, Smith, and Wilson

No: None

Abstain: None

Absent: Hoffman and Sassaman

**Resolution #:** 050613-07

**Moved by:** Mr. M. Richard Aucker

**Seconded by:** Mr. Corey L. Smith

**Status:** Carried

**Vote:** 7-0-0-2

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#### **B.3.a. Transitions Education Outreach**

Approval is recommended of the Memorandum of Understanding between Susquehanna Valley Women in Transition, dba TRANSITIONS, and the Midd-West School District to provide Educational Outreach Programs within the District.

**Documents:**

- MoU - SVWIT-Transitions.pdf
- Transitions\_\_MS\_HS.pdf
- Transitions\_Elem.pdf

**Status:** Completed

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#### **B.3.b. Revised Policy 452 - Blood Borne Pathogens - Exposure Control Program**

Approval is recommended of revised Policy 452 - Blood Borne Pathogens - Exposure Control Program on second and final reading.

**Documents:**

- POLICY GUIDE 452 - BLOODBORNE PATHOGENS - EXPOSURE CONTROL PROGRAM - SECOND READING - 5-6-13.pdf

**Status:** Completed

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### **B.4. Personnel Report**

Mr. James H. Aurand

Approval is recommended of the Personnel Report which includes Extra-Curricular reappointments, Summer School Program instructors, Summer Maintenance Assistants, Summer Custodial Assistants, Leaves of Absences, Sabbatical Leaves and a Retirement.

**Minutes:**

Yes: Abate, Aucker, Aurand, Kemberling, Kroh, Smith, and Wilson

No: None

Abstain: None

Absent: Hoffman and Sassaman

**Resolution #:** 050613-08

**Moved by:** Mrs. Nancy O. Kroh

**Seconded by:** Mr. Ronald E. Wilson

**Status:** Carried

**Vote:** 7-0-0-2

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#### **B.4.a. Extra-Curricular**

Approval is recommended to reappoint the following individuals for the 2013-2014 school year:

Christopher S. Sauer - Boys Soccer Head Coach - MWHS \$3,462.00

Russell A. Goodling - Girls Soccer Head Coach - MWHS \$3,462.00

Mandi L. Romig - Field Hockey Head Coach - MWHS \$3,462.00

Brian A. Beward - Golf Head Coach - MWHS \$2,885.00

Stanley L. Share - Cross County Coach - MWHS \$2,885.00

Lisa M. Wagner - Jr. High Girls Basketball Coach - MWMS \$1,923.00

Clinton K. Swartz - Wrestling Head Coach - MWHS \$3,845.00

David A. Fadale - Girls Basketball Head Coach - MWHS \$3,845.00

Roger W. Folk - Bowling Coach - MWHS \$2,885.00

**Status:** Completed

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#### **B.4.b. Summer School Program**

Approval is recommended to employ the following individuals as instructors, according to enrollment, for the remedial summer school program to be held July 8, 2013 through August 1, 2013, at Midd-West High School at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Melinda A. Callender

Dawn L. Getgen

Christopher A. Snyder

Peter J. Voss

Robert W. Wilson

**Status:** Completed

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#### **B.4.c. Summer Maintenance Assistants**

Approval is recommended to employ the following individuals as summer maintenance assistants at a rate of \$7.25 per hour for the period of June 3, 2013 through August 16, 2013:

Byron Weaver

Austin Bennett

**Status:** Completed

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#### **B.4.d. Summer Custodial Assistants**

Approval is recommended to employ the following individuals as summer custodial assistants at a rate of \$7.25 per hour for the period June 3, 2013 through August 16, 2013:

Dylan Folk

Ian Edmiston

Alex Hackenberg

Owen Dauberman

William Ackley

**Status:** Completed

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#### **B.4.e. Leaves of Absence**

Approval is recommended of the following medical leaves of absence:

Midd-West High School - Effective: April 29, 2013 through May 30, 2013

Midd-West Middle School - Effective: May 22, 2013 through approximately August 14, 2013

**Status:** Completed

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#### **B.4.f. Sabbatical Leaves of Absence**

Approval is requested of the following sabbatical leaves of absence:

Deanna D. Harvey - West Snyder Elementary School - Effective: 2013-2014 School Year - Purpose: Professional Development

Lisa W. Nesbit - West Snyder Elementary School - Effective: 2013-2014 School Year - Purpose: Professional Development

##### **Documents:**

- HARVEY Sabbatical Request 13-14.pdf
- NESBIT Sabbatical Request 13-14.pdf
- Policy 438.1 Compensated Professional Leave .pdf

**Status:** Completed

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#### **B.4.g. Retirement**

Approval is recommended to accept the following retirement:

Rita J. Longacre - Elementary Secretary - Middleburg Elementary School - Effective: June 28, 2013

**Status:** Completed

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### **C. Other Items**

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#### **C.1. 8th Grade Cross Country Program**

Mr. Victor L. Abate

Approval is recommended to establish a Junior High Cross Country program for eighth graders at the Midd-West High School. Practice and meets will be held in concert with the varsity program and supervised by the varsity coaching staff. There is no additional cost to the District.

##### **Minutes:**

Yes: Abate, Aucker, Aurand, Kemberling, Kroh, Smith, and Wilson

No: None

Abstain: None

Absent: Hoffman and Sassaman

**Resolution #:** 050613-09

**Moved by:** Mr. James H. Aurand

**Seconded by:** Mr. M. Richard Aucker

**Status:** Carried

**Vote:** 7-0-0-2

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#### **C.2. Graduate Recognition Signs**

Mr. Victor L. Abate

Approval is recommended to allow Villager Realty to place signs on District property recognizing each graduating senior. The signs shall be placed along Shuman and Wagenseller Streets and seniors may take their individual sign after the graduation ceremony.

##### **Minutes:**

Yes: Abate, Aucker, Aurand, Kemberling, Kroh, Smith, and Wilson

No: None

Abstain: None

Absent: Hoffman and Sassaman

**Resolution #:** 050613-10

**Moved by:** Mr. M. Richard Aucker

**Seconded by:** Mr. Corey L. Smith

**Status:** Carried

**Vote:** 7-0-0-2

**Documents:**

- Policy 910 Community Relations.pdf

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**D. Closing Ceremonies**

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**D.1. Public Comment**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

**Minutes:**

There were no public comments.

**Status:** Completed

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**D.2. Reports****Status:** Completed

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**D.2.a. Buildings & Grounds Committee**

Mr. Corey L. Smith

Mr. Smith had no report but announced that the next Committee Meeting is scheduled for August 1, 2013. Dr. Knapp informed the Board that CRA was in the process of preparing bid documents for the high school sign.

**Status:** Completed

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**D.2.b. Central Susquehanna Intermediate Unit**

Mr. Victor L. Abate

No report.

**Status:** Completed

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**D.2.c. PSBA Liaison**

Mr. James H. Aurand

No report.

**Status:** Completed

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**D.2.d. SUN Area Technical Institute**

Mr. Ronald L. Hoffman

Mr. Hoffman was unable to attend tonight's meeting therefore there was no report.

**Status:** Completed

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**D.3. Adjournment**

Mr. Victor L. Abate

There being no further business, Mr. Abate requests a motion to adjourn at 8:57 p.m.

**Minutes:**

Yes: Abate, Aucker, Aurand, Kemberling, Kroh, Smith, and Wilson

No: None

Abstain: None

Absent: Hoffman and Sassaman

**Resolution #:** 050613-11**Moved by:** Mr. M. Richard Aucker**Seconded by:** Mr. Corey L. Smith**Status:** Carried**Vote:** 7-0-0-2

Recording Secretary:

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Chairperson:

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Date:

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